

SWITCHING MADE QUICK AND EASY!

Don't let the thought of switching banks stop you from better banking! This simple switch kit will guide you through the process.





YOU DECIDED TO SWITCH TO FIRST BANK OF THE LAKE! Now, let's get started.



SET UP YOUR NEW ACCOUNTS WITH US!

We'll help choose the best account(s) for you and sign you up for online banking and order your debit card and checks.



STOP USING YOUR OLD ACCOUNTS

Remember to leave sufficient funds to cover outstanding checks or auto payments.



SET UP YOUR AUTO PAYMENTS AND DEPOSITS

Complete the 'Switch my Autopay' Form and 'Switch my Deposit' Form included in this kit.



CLOSE YOUR OLD ACCOUNT

Confirm that all your checks have cleared and that all your auto payments and deposits have been processed. For your convenience there is an 'I've Switched Banks' Form included in this Switch Kit to let your old bank know you're moving your account(s).



If you have questions or need assistance, please contact us. We're glad to help! Call or stop by.



I'VE SWITCHED BANKS

Please accept this form as authorization to close my account.

NAME(S) ON ACCOUNT:			
ACCOUNT NUMBER:	ACCOUNT TYPE:		
NAME OF FINANCIAL INSTITUTION:	AME OF FINANCIAL INSTITUTION:		
ADDRESS:			
CITY:	STATE:	ZIP:	
Please close my account effective o	n		
store my account effective o		<u> </u>	
Send a cashier's check for the rema	ining balance to the a	address below.	
Send a cashier's check for the rema	ining balance to the a	address below.	
Send a cashier's check for the rema			
NAME (PRINT):			
NAME (PRINT):SIGNATURE:			
NAME (PRINT): SIGNATURE: JOINT OWNER NAME (PRINT):			
NAME (PRINT): SIGNATURE: JOINT OWNER NAME (PRINT): JOINT OWNER SIGNATURE:			
NAME (PRINT): SIGNATURE: JOINT OWNER NAME (PRINT): JOINT OWNER SIGNATURE: DATE:			

THANK YOU FOR YOUR HELP.





SWITCH MY AUTOPAY

Send this form to each company to notify them to change any withdrawals or payments that are automatically made from your old account, or debit card associated with that old account. You will need to include a voided check with your request, or provide your new debit card number. You can make as many copies of this form as needed.

Please change accounts for my automatic payments. I've recently changed to First Bank of the Lake.

COMPANY RECEIVING AUTOMATIC PAYMENT

COMPANY: ADDRESS: CITY:	STATE:	ZIP:
As of (date) please begin do	ebiting this payment	t from my new account.
NEW BANK INFORMATION Joe Anybody 1234 Anystreet Court Anycity, AA 12345 Pay to the order of Dollars Dollars Routing Check Account Number Number Number	ROUTING N 081505634 ACCOUNT I ACCOUNT	NUMBER: TYPE:
CUSTOMER INFORMATION CUSTOMER NAME (PRINT): CUSTOMER SIGNATURE: ADDRESS: CITY:	STATE:	DATE:



DAYTIME PHONE NUMBER:



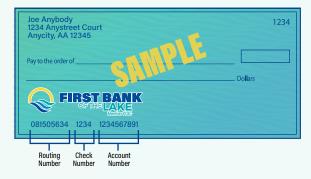
SWITCH MY DEPOSIT

Send this form to your employer, retirement plan, the Social Security Administration and others such as interest or dividend deposits. You will also need to attach a voided check with this form. Make as many copies of the form as you need.

Please change the account for my direct deposit. I've recently changed to First Bank of the Lake.

COMPANY SENDING DIRECT DEPOSIT			
COMPANY:			
ADDRESS:			_
CITY:	STATE:	ZIP:	

NEW BANK INFORMATION



ROUTING NUMBER: 081505634
ACCOUNT NUMBER:
ACCOUNT TYPE: □ CHECKING □ SAVINGS

CUSTOMER INFORMATION CUSTOMER NAME (PRINT):

CUSTOMER SIGNATURE: _____ DATE: _____ DATE: _____ CITY: _____ STATE: ____ ZIP: _____ DAYTIME PHONE NUMBER:





ACCOUNT TRANSFER CHECKLIST



Use this checklist, along with your most recent statement from your previous bank account, to quickly identify all companies that need to be updated with your new First Bank of the Lake account information.

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	COMPANY	NUMBER	CONTACTED
Payroll			
overnment Deposits (Social Security)			
Other Deposits (Interest / Dividends)			
Other			
Other			

AUTOPAY

	COMPANY	ACCOUNT NUMBER	DATE CONTACTED
Electric			
Telephone			
Mortgages			
Loans (Car / Home Equity / Credit Card)			
Cell Phone			
Cable			
Insurance			
Gas			
Water/Sewer			
Internet Service			
Brokerage (Automatic Investments)			
Child Support(Court- Issued Payments)			
Other			
Other			



